

Impatica for PowerPoint BlackBerry Edition

Quick Start Guide

Version 3.3.3

Copyright 2005 © Impatica Inc. All rights reserved Impatica for PowerPoint User's Manual.

The contents of this manual and associated Impatica for PowerPoint software are the property of Impatica Inc. and are copyrighted.

All specifications, claims, features, representations and/or comparisons provided are correct to the best knowledge of Impatica as of the date of publication, but are subject to change without notice.

INFORMATION IS PROVIDED BY IMPATICA ON AN "AS IS" BASIS, WITHOUT ANY OTHER WARRANTIES OR CONDITIONS, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, SATISFACTORY QUALITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL IMPATICA INC. BE LIABLE FOR ANY LOSS OF REVENUE OR PROFIT OR ANY OTHER COMMERCIAL DAMAGE, INCLUDING BUT NOT LIMITED TO SPECIAL, INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES. WE ARE ALSO NOT RESPONSIBLE FOR THE CLAIMS BY A THIRD PARTY. OUR MAXIMUM AGGREGATE LIABILITY SHALL NOT EXCEED THIRTY DOLLARS CANADIAN (\$30 CDN).

Mac, Macintosh and QuickTime are trademarks of Apple Computer, Inc.

PowerPoint, Windows 98/NT/Me/2000/XP and Outlook are trademarks of Microsoft Corporation.

Java is a trademark of Sun Microsystems.

Netscape is a trademark of Netscape Communications Corporation.

The Java Impatica for PowerPoint runtime is distributed in Eastridge Technology's Jshrink format.

This software is based in part on the work of the Independent JPEG Group.

This product includes software developed by the Apache Software Foundation (<http://www.apache.org/>).

The RIM and BlackBerry families of related marks, images and symbols are the exclusive properties of and trademarks or registered trademarks of Research in Motion Limited—used by permission.

Impatica for PowerPoint BlackBerry Edition allows you to *impaticize* your PowerPoint presentations so that they can be viewed on BlackBerry handhelds. In this step-by-step guide, the process of converting and loading your PowerPoint presentation to BlackBerry handhelds will be briefly outlined. For more detailed information regarding each step, please consult the Impatica for PowerPoint User's Manual.

1 Install Impatica for PowerPoint

If you haven't already done so, install Impatica for PowerPoint BlackBerry Edition by following these steps:

Launching the Installer

From a CD-ROM

Open the folder "Impatica for PowerPoint". Double-click on the file "setupppt.exe".

From a Download

The file "setupppt.exe" is a standard installation package. Simply double click on the file icon to begin the install process.

Using the Installer

To begin the installation, click **Next** on the first screen of the Setup Wizard.

You will then be presented with the Software License Agreement for Impatica for PowerPoint. You must select the **I accept the terms of the license agreement** option and click **Next** in order to proceed with installation.

You will then be prompted for a directory in which to install the files. The default directory is *C:\Program Files\Impatica for PowerPoint 3.3.3*. If you wish to change the destination directory, click the **Change** button and select a different destination folder; otherwise, click the **Next** button.

Once you are confident that you have specified the correct settings, click the **Install** button to proceed with the installation. If you need to modify any of your settings, click the **Back** button to return to the appropriate screen.

Impatica for PowerPoint will now begin to install on your machine. To halt this process, press the **Cancel** button. When this process is finished, you can then choose to launch Impatica for PowerPoint and/or open the Readme file. To complete the process, click **Finish**.

The first time that Impatica for PowerPoint is launched, you will be prompted to accept the Software License Agreement for Impatica for PowerPoint. You will also need to enter the registration information exactly as it was provided to you.

The registration information can be updated at any time by clicking the **Registration Code...** button in Impatica for PowerPoint.

2 Prepare the PowerPoint Presentation

Use Microsoft PowerPoint to create your PowerPoint presentation. Complete all editing of the presentation using Microsoft PowerPoint itself, using formatting text, graphics, charts, animations and slide transitions as you wish.

3 Launch Impatica for PowerPoint

There are three ways to run the Impatica for PowerPoint converter:

1. Invoke Impatica for PowerPoint from the Start Menu.
2. Double-click the desktop icon.
3. Drag your presentation file and drop it on the desktop icon for Impatica for PowerPoint.

Impatica for PowerPoint will appear, presenting the list of files to be converted and tabs on which you can select conversion options. PowerPoint files may be added to the **SOURCE POWERPOINT FILES** list either by using the **Add** button or by dragging and dropping the files onto the list. If Impatica for PowerPoint was launched using method three, where the presentation file to be translated was dropped on the program icon, the source file name will automatically appear in the **SOURCE POWERPOINT FILES** list.

4 Impaticize your PowerPoint Presentation

There are three steps to converting your presentation for playback on the BlackBerry handheld:

1. On the **SLIDE SHOW** tab, locate the **IMPATICA FILE FORMAT** options. To convert your presentation for playback on the BlackBerry, select the **BlackBerry file format** radio button.
2. On the **SLIDE SHOW** tab, locate the **TARGET SCREEN DIMENSIONS** drop-down menu. From the list, select your target BlackBerry device and screen dimensions. Choose a landscape target screen dimension if you wish to have your presentation turned by 90° on the BlackBerry handheld. This option is useful to make full use of the screen space available on some models, such as the BlackBerry 7100 series handhelds. The **AUTOMATIC** setting will resize your presentation to fit on a 240 x 240 resolution display.

3. Click the **Impaticize** button in the lower right-hand corner. Once the conversion is complete, you will be presented with a list of converted files and a new set of tabs. Look in the **CONVERTED IMPATICA FILES** list for the name of your translated file. You can view the converted presentation by clicking the **Preview** button.

5 Choose your Delivery Method

Method #1: Load your presentation onto a BlackBerry Handheld from the Desktop

Connect the BlackBerry handheld to your computer by USB cable. Use the BlackBerry Desktop Manager's Application Loader tool to load the converted presentation by specifying the .alx file that was created. This file will typically be located in the same folder as your source PowerPoint file. For more information on how to use the BlackBerry Desktop Manager, refer to its user documentation.

Once loaded, your presentation will appear as an application on the **HOME SCREEN** of your BlackBerry handheld. The name of your presentation will appear as the name of the application, and the first slide of your presentation will appear as its icon.

Open the application to watch the presentation. While it is playing, click the trackwheel to access the presentation navigation controls.

Method #2: Deliver your Presentation from a Server

This method describes using Impatica for PowerPoint's built-in FTP capabilities to upload presentations. If you would prefer to use an alternate means of uploading your presentation to your server, select the **BLACKBERRY WEB FILES** checkbox on the **EXTRA OUTPUT FILES** tab prior to impaticizing your presentation. This will place the all of the required web files in the save location that you specified for your converted presentation. This set of files can then be uploaded to your server using your preferred method.

1. Once your presentation has been impaticized, in the **WEB SERVER UPLOAD** tab, click the **Connect** button to use Impatica for PowerPoint's built-in FTP capability. This will launch the **CONNECT TO SERVER** dialog box.

Note: In preparation for delivery to BlackBerry handhelds, ensure that your server administrator has configured the MIME types on the server as follows:

```
text/vnd.sun.j2me.app-descriptor .jad
text/vnd.wap.wml .wml
```

application/vnd.rim.cod .cod

2. In the **CONNECT TO SERVER** dialog box, enter the account settings for the server to which you will be connecting. To do so, you may first wish to contact your webmaster to determine where on your web site your content should be stored and to get the necessary information to make an FTP connection to your server.
3. Once you have entered the necessary information, click the **Connect** button. Impatica for PowerPoint will connect to your server.
4. Click the **Put File** button to upload your impaticized presentation.
5. In the **REMOTE FILES** list, find the file with the same name as your presentation followed by a “.wml” file extension. Double-click this file to open a dialog box that will provide you with the complete URL for this file.
6. Distribute this URL to the BlackBerry handheld users who you would like to have view your presentation.

Viewers of your presentation can use their Blackberry handhelds to navigate to the URL you provide, where they will be presented with instructions that will enable them to download the presentation from your web server.

Your presentation will appear as an application on the **HOME SCREEN** of the destination Blackberry handheld. The name of your presentation will appear as the name of the application, and the first slide of your presentation will appear as its icon.

The users can simply open the application to watch the presentation. While it is playing, they can click the trackwheel to access the presentation navigation controls.

Method #3: Deliver your presentation by E-mail

1. Follow the steps in method #2 to upload your presentation to a server.
2. Click the **E-MAIL** tab. Click the **Copy** button to copy the **MESSAGE FOR E-MAIL** text, and paste it into the body of an e-mail.
3. Send the e-mail to the BlackBerry users who you would like to have view your presentation.

The e-mail recipients can use their Blackberry handhelds to get the link provided in the body of the e-mail. The users will be presented with instructions that will enable them to download the presentation to their device.

Your presentation will now be listed as an application on the **HOME SCREEN** of the destination BlackBerry handheld. The name of your presentation will appear as the name of the application, and the first slide of your presentation will appear as its icon.

The users can simply open the application to watch the presentation. While it is playing, they can click the trackwheel to access the presentation navigation controls.